



Bowls Committee Procedure

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| 2.0.0 Bowls Membership Categories | Approval Date: | 07/03/2022 |
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| President: | Approved: Refer Minutes of 7/03/2022 | Name: Joe Issell |
| Secretary: | Approved: Refer Minutes of 7/03/2022 | Name: Brendan Gaudion |

PURPOSE

To provide understanding of Bowls membership categories, application and approval procedures.

PROCEDURE SCOPE

This procedure applies to any current, renewing or prospective member/s

DETAILED PROCEDURES

1. Membership Categories

To bowl at the Torquay Bowls Club, you must be an Affiliated member.

Applicants awaiting approval of Membership.

- All subscriptions due under this procedure shall accompany the application form and be completed no later than 30 days of Board of Management acceptance for Membership
- Whilst waiting acceptance for Membership any membership application received by the Membership Coordinator shall be declared a Temporary Member and be able to immediately access the entitlements of such a Member, except that the applicant shall not represent the club in Pennant matches nor be able to Reserve the club at rates that apply to approved financial Members.

New Member Briefing

A 'New Member briefing' should engage and advise the applicant on the following –

- The applicant's expectations of the club.
- The mentor Member available for the applicant.
- Procedures and club facilities useful to the new Member's orientation into the club such as entry to competitions and coaching.
- The existence of a Club Strategic Plan and the administrative structure of the club.
- Presentation and completion of the Volunteer Election form which will be submitted to the Volunteer Manager.
- If a new Member is to play bowls, guidelines for dress and behaviour on the greens and in the Clubhouse and
- The entitlement and conditions of Membership that apply

PROCEDURE GOVERNANCE

The Bowls Committee will:

- Review this procedure, annually, prior to the commencement of the season and amend or enhance the procedure where necessary.
- Communicate procedure content to members through website, newsletter, email or on the Notice Board.