

Torquay Bowls Club Inc.
2019 Annual General Meeting – Monday May 6th 2019

Minutes

To be eligible to vote at the meeting the Membership Director (Gill Pritchard) must have received your renewal for membership plus full subscription by 4 PM on Monday 29th April 2019.

The Annual Report can be read on the club website, and some copies are available in the clubhouse prior to the meeting. An attendee can apply to the Secretary for a copy after the meeting.

Order of Business

Members in attendance need to sign the Attendance sheet on the back table.

Copies of an Agenda outline with Election results and Championship results are available to members.

Meeting opened by Mac Smith at – 7:00pm Approximately 60 people in attendance

1. Welcome:

- a. Welcome to members attending for their first AGM & welcome to any visitors attending this meeting.
- b. Assuming the annual meeting has been held each year, this is the 95th thus making 2024 the centenary year of the club.

2. Vale: The following late members represent a now disappearing generation whose past devotion to the club has been a major contribution to what it is today – (minute silence to reflect)

2018: Alan Grinter; Noel Harbison; Bill Sanderson; Jeanette Mariager; Robert Wells; Bruce McCardel; Noel Phyland

2019: Nola Harbison

3. Apologies: Ian Bennett; Murray Monteith; Judy & Col Hibberd; Claire Crameri; Peter Hirth; Graham Jeffery

4. Confirmation of the minutes of the previous AGM: (Minutes have been posted in club house on BOM display prior to meeting)

Resolved: That the minutes of the 2018 Annual General meeting are confirmed

Moved: Rosemary Canning/Gavin Williamson

Carried

5. Business arising from these minutes: Nil

6. Correspondence: Nil

7. Chairperson's report: (Refer to Achievements from Annual Report – attached)

Resolved: That the Chairman's report and the Annual Report, as tabled, be accepted and approved by this meeting.

Moved: Mick Slater/Esther Rosewall

Carried

8. Treasurer's report and presentation of audited financial statement: [Refer to Annual Report]

Resolved: That the Annual Financial Report and Auditor's report be accepted and approved by this meeting.

Moved: Nick Webster/John Goodwin

Carried

9. **As required by Regulation 15**, that this meeting approve *Schedule 1, Regulation 15: Form 1 - *Associations Incorporation Reform Act 2012 Sections 94(2)(b), 97(2)(b) and 100(2)(b)*". [*the completed schedule will be available for scrutiny at the AGM]
(*This is a signed document indicating that Annual Statements give a true and fair view of the financial performance and position of an incorporated association*)

Resolved: That Schedule 1, Regulation 15: Form 1 – *Associations Incorporation Reform Act 2012 Sections 94(2)(b), 97(2)(b) and 100(2)(b)* is approved by this meeting.

Moved: Lance Avent /Daryl Clutterbuck Carried

10. **Club Recognition: Distinguished Service Award** to be presented to **John Goodwin**
According to the Operational policy of the Board and after receiving a nomination for this award, the Board resolved with the necessary number of votes in favour to recommend that this Distinguished Service Award be presented at the meeting.

Distinguished Service Award to be presented to John Goodwin – by Chairman

11. **Election and confirmation of Office Bearers for 2019/2020:** [Returning Officer to conduct election and confirm Officer Bearers for 2019/2020]

Resolved: That this meeting notes the appointment of the newly elected office bearers

Moved: Lindsay Harrington/Karen Harrington Carried

12. **Recognition of Club Champions for 2018/2019 and advanced achievements at bowls:**

Preamble: Whilst recreating Honour Boards it became apparent the club had no formal way of recording Championship winners. The Board decided that the AGM was the best vehicle for doing this and hopes that future Boards will continue the practice.

Resolved: That this meeting notes and recognises the Club Champions for 2018/2019.

Moved: Geoff Grigg/Kevin McCormack Carried

13. **Appointment of Auditor:**

Resolved: That Colin Helwig of C J Helwig and Associates, of 128 High Street Belmont Victoria is appointed as Club Auditor for 2019/2020

Moved: Nick Webster/Daryl Clutterbuck Carried

14. **Date of next meeting: – Monday MAY 4th 2020**

15. **Before Closing the meeting – Chairman thanks** Board members, General Manager, Bar Manager and all TBC staff

16. Close: - 7:20pm

(The Chairman may allow some time for general business and questions at the conclusion)

General Business:

Questions taken from the floor – some with a response, others for consideration.

Chairman's report:

Achievements/Challenges for the year include:

- **GORCC Taylor Park Master Plan** – at a recent meeting with GORRC we were informed that our request for our proposed 3rd green to be included on the GORRC master plan had been unsuccessful. That doesn't mean the door is closed, but it does mean further work and consultation needs to be undertaken. GORRC have committed to continue to work with us on the project. Your Board will pursue all avenues in a bid to allow us the very small portion of the park we require to accommodate a future 3rd green.
- **The Community Sport Infrastructure Grant** is a scheme to support small to medium scale projects up to \$500,000 to improve local community sport infrastructure which will support greater community participation in sport and physical activity and/or offer safer and more inclusive community sporting hubs. We must note that this is a competitive process so not all applications are successful. We forwarded a submission, but unfortunately were unsuccessful in both the first and second rounds. We will continue to apply for relevant grants as they are advertised.
- **Development & implementation** of significant TBC policies relating to members & patrons – including documents on Code of Conduct & Standards of Behaviour; Privacy; Smoking; Recruitment; Alcohol Management and Functions Hire.
- **Valued support** from Graeme McTaggart – Graeme played a significant role in the recruitment process for our new GM, his past experience in HR/IR was of immense help to the panel.
- **Review of BOM Structure** – to reflect changing needs/demands within the club & also include General Manager role.
- **Digitization of all Club Records and Documentation** – the digitization and electronic storage of all documents continues. Club Historians (Ian Gribble & Tracey Bedem) are setting up the **TBC Member Service Record** to document bowls and administrative activities of all Affiliated Members.
- **FLAME (Friends Looking After Members) support group** – looking for new members to join the group and assist in supporting members in times of need.
- **TBC Club Manual** – At both a Board and Bowls level, this document has undergone its first extensive review since its inception. A number of policies and procedures have changed significantly, due to the changing nature of how the club has developed over the last few years. It is anticipated that a final draft may be available by the start of 2019/20 bowls season. Thank you to Rosemary Canning for her most diligent work on this project.
- **Social Media/Website review** – Social Media sub-committee (led by GM) to review the current TBC Website; and prepare a TBC Policy outlining the practices for both members and staff using Social Media platforms – Facebook; Instagram; Mailchimp; Website and newspaper articles.
- **Succession Planning** – as Board of Management & Bowls Committee and subcommittee positions will be advertised early in the new year, we urge all members to consider the skills and knowledge they can offer to the club.

PROPERTY:

- Installation of new sheds on both greens for storage of new scoreboards & barefoot bowls.
- Barefoot bowls trolley - made new boxes to store bowls used for Barefoot bowls – easier for staff/volunteers to carry & transport.
- Car parking area for Disabled - outside General Manager & TRSL office. Line marking for 4 car spaces painted on bitumen; stencil Disabled parking signs on ground and change arrows on sign to indicate car spaces.

2019 Torquay Bowls Club Inc. Elections - Results of Nominations:

Board of Management:

Secretary: Peter Hirth (co-opted 1 year)
Treasurer: Aaron Ruff (co-opted 1 year)
Business Director: Mick Slater
Membership Director: Lindsay Harrington

Bowls Committee:

Twilight Bowls Coordinator: Ian Bennett
Social Bowls Coordinator: Philip Price
Member Services Coordinator: Hazel Price (co-opted 1 year)

Saturday Pennant Sub-committee:

(3 Positions x 2 years)
Alan Sampson
Michael Wake
Jos Bedem

Tuesday Pennant Sub-committee:

(3 positions x 2 years)
Irma Gee-Matern
David McKenzie
Lauryn Plant

Assistant Secretary – VACANT
Volunteers Manager – VACANT
FLAME group – looking for new members to assist

On behalf of the outgoing Board of Management, thank you to those members who have nominated and/or been elected.

Rosemary Canning - Secretary

Recognition of Club Champions for 2018/19:

Bowls Championship Results – 2018/2019

Women's Singles: Winner – Karen Harrington
R/Up – Elaine Rosser

Men's Singles: Winner – Gary Banks
R/Up – Geoff Grigg

Men's Veterans: Winner – Alan Sampson
R/Up – Vin O'Flaherty

100 Up: Winner – Michael Wake
R/Up – Walter Wiener

Minor Singles: Winner – Walter Wiener
R/Up – Wayne Chaffey

Women's Pairs: Winner – Janice Pekin / Karen Harrington (Skip)
R/Up – Effie Wake / Eileen Williams (Skip)

Men's Pairs: Winner – Gavin Williamson / Ken McIntyre (Skip)
R/Up – Tim Jenkinson / Daryl Kitchin (Skip)

Mixed Pairs: Winner – Karen Harrington / Alan Sampson (Skip)
R/Up – Janice Pekin / Robert Grubb (Skip)

Triples: Winners – Lindsay Harrington/Robert Aitken/Michael Wake (Skip)
R/Up – Tracey Bedem/Jos Bedem/ Gavin Williamson (Skip)

The above events were contested by 189 players.

Lou Crameri Medal – Winner – Karen Harrington

Regional Event Results – 2018/2019

Champion of Champions:

Women's: Quarter Finals – Karen Harrington

Men's: 2nd Round – Gary Banks

Men's Veterans: Winner – Alan Sampson

Women's Regional Side: Karen Harrington - Selected

Women's State Fours: R/Up – Terri Rudge, Eileen Williams, Kaye Robinson, Sandra Skene

Twilight Bowls Championships: 2018/19

Singles Champions:

Winner: Peter Forbes.

R/up: Rob Wilson

Mixed Pairs Champions:

Winners: Effie and Michael Wake.

R/up: Margaret and Peter Hirth

Team Champions:

Wednesday:

Div. 1
Winners: Cement Heads.
R/up: Coasters

Div. 2
Winners: Jaffa.
R/up: T- Bones

Div. 3
Winners: Good Grass
R/up: Wednesday Knights

Thursday:

Div. 1
Winners: Malibu.
R/up: Darlings

Div. 2
Winners: High Rollers.
R/up: Tradies not Ladies

Div.3
Winners: Easy Beats
R/up: Pommies